



Minutes for Meeting Book - Tuesday, August 18, 2026 Board of Directors Meeting

Tuesday, August 18, 2026 | 5:15 PM - (GMT-06:00) Central Time (US & Canada)

Sourcewell Headquarters

Attendees:

Greg Zylka, Sharon Thiel, Sara Nagel, Chris Kircher, Doug Dahlberg, Julia Kicker, Steven Barrows, and Shannon Pfeiffer

1. Call to Order by Chair Thiel

- 1.1 Determination of Quorum
- 1.2 Welcome Ex-Officio's
- 1.3 Gratitude Reflection

2. Acceptance of the Agenda

- 2.1 corrections to the agenda
Recommendation: Approve the agenda as presented.
Moved by: Steven Barrows; seconded by: Greg Zylka

Carried

3. Action on the Minutes of Clerk/Treasurer Nagel

- 3.1 Review and Approval of the minutes of the regular board meeting held July 21, 2026.

[Board of Directors - Jul 21 2026 - Minutes - Html](#)

Recommendation: approve the minutes as presented

Moved by: Sara Nagel; seconded by: Chris Kircher

Carried

4. Status of #924 Fund by Mike Carlson, Chief Financial Officer

- 4.1 Financial Report of Cash, Revenues, and Expenses [August 2026.pdf](#)
- 4.2 [Sourcewell 2026-06 Governance Planning Letter 84900.pdf](#)
- 4.3 Market Intelligence
 - Robb Reid, Chief Revenue Officer

5. Consideration of Claims by Clerk/Treasurer Nagel

- 5.1 Review by Nagel and presenting for approval the Check Register, Wire Transfer activity, and Wire Transfer-Employee Expense reimbursements as detailed in the enclosed batch reports.

Recommendation: approve the batch reports as presented

Moved by: Sara Nagel; seconded by: Doug Dahlberg

Carried

6. Consent Agenda

Recommendation: approve the consent agenda as presented

Moved by: Chris Kircher; seconded by: Greg Zylka

Carried

- 6.1 [Resolution Approve Solicitation 19.docx](#) 
- 6.2 [Resolution Ratify cooperative purchasing awards 20.docx](#) 
- 6.3 [Procurement-Appendix A-August 18, 2026.pdf](#) 
- 6.4 [Interlocal Cooperative Agreement Adult Foster Care Wilkin.pdf](#) 
- 6.5 [Interlocal Cooperative Agreement Family Child Care Wilkin.pdf](#) 
- 6.6 [Interlocal Agreement Sourcewell and KCDC.pdf](#) 
- 6.7 [2026 August Personnel Recommendations.pdf](#) 

7. Enterprise Solutions - Focused Program Update

- 7.1 A Day in the Life of a Sourcewell Employee, Westin Miller
- 7.2 CP Synergy: Integrated Marketing, Partnerships & Operations Update

8. Old Business

- 8.1 [2025-2026 incentive payout memo - CORRECTED.docx](#) 
- Recommendation: Approve the FY25.26 Incentive Plan Results.
- Moved by: Greg Zylka; seconded by: Steven Barrows

Carried

- 8.2 [Organizational Incentive Plan Overview Memo 08.2026.docx](#) 
- [Organizational Incentive Plan Overview FY26.27 redlined.docx](#) 
- Recommendation: Approve the revisions to the FY26- 27 Organizational Incentive Plan as presented.
- Moved by: Doug Dahlberg; seconded by: Julia Kicker

Carried

9. New Business

10. Chief Executive Officer Update- Dr. Chad Coauette

- 10.1 State/National Associations and Partnerships

11. Reports

11.1 [FY25.26 CEO Evaluation Summary - Board Packet.docx](#) 

- Sharon Thiel, Board Chair

11.2 Individual Board Member Reports

12. Adjournment

Recommendation: to adjourn at 7:08 p.m.

Moved by: Greg Zylka; seconded by: Sara Nagel

Carried