# Minutes for Meeting Book - Tuesday, October 20, 2026 Board of Directors Meeting

**Tuesday, October 20, 2026 | 5:15 PM - (GMT-06:00) Central Time (US & Canada)**

**Sourcewell Headquarters**

## Attendees:

Greg Zylka, Sharon Thiel, Sara Nagel, Chris Kircher, Doug Dahlberg, Julia Kicker, Steven Barrows, and Shannon Pfeiffer

**1. Call to Order by Chair Thiel**

1.1 Determination of Quorum

**Meeting Participation**

One or more board members may attend this meeting remotely.

1.2 Welcome Ex-Officio's

**2. Acceptance of the Agenda**

2.1 Additions/Corrections to the agenda

Recommendation: Approve the agenda as presented/corrected.

Moved by: Steven Barrows; seconded by: Julia Kicker

**Carried**

**3. Status of #924 Fund by Mike Carlson, Chief Financial Officer**

3.1 Financial Report of Cash, Revenues, and Expenses **October 2026.pdf**

**4. Consent Agenda**

Recommendation: approve the consent agenda as presented

Moved by: Sara Nagel; seconded by: Shannon Pfeiffer

**Carried**

4.1 Consideration of Claims: Review by Nagel and presenting for approval the Check Register, Wire Transfer activity, and Wire Transfer-Employee Expense reimbursements as detailed in the batch reports.

4.2 Review and Approval of the minutes of the regular board meeting.

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4.3 **Executive Summary_2027 Benefit Plan Revisions.pdf**

4.4 **Laura Wacker_Cert. of Ex Officio Appointment.docx**

4.5 **Call for Annual Election.docx**

4.6 **Resolution to Approve Solicitation and Re-Solicitation of Categories_23.docx**

4.7 **Resolution to Ratify Cooperative Contracting Awards_24.docx**

4.8 **Procurement-Appendix A-October 20, 2026.pdf**

4.9 **FY27 RLIP Approval Letter R5and7.pdf**

4.10 October 2026 Personnel Recommendations

2026_October_Personnel Recommendations.pdf

**5. Focused Area Deep Dive: Empowering Smart Work; Talent and Culture Organizational Development**

**6. New Business**

6.1 **Employee Policy Guide Memo_New Business_10.2026.docx**

Benefits During Leave.pdf

Consent to Record AA.pdf

Procurement Cards.pdf

Travel Policy AA.pdf

1st Reading - New, deleted, or revisions that change the intent of the policy

6.2 **Policy Guide Memo_New Business Minor_10.2026 (2)).docx**

Minor wording or revisions that do not change the intent of the policy and/or are required by law

Recommendation: Approve the minor wording or revisions that do not change the intent of the policy and/or are required by law, as outlined in the attached memo.

Moved by: Chris Kircher; seconded by: Julia Kicker

**Carried**

**7. Chief Executive Officer Update- Dr. Chad Coauette**

7.1 State/National Associations and Partnerships

**8. Reports**

8.1 Individual Board Member Reports

**9. Adjournment**

Recommendation: to adjourn at _:_ p.m.

Moved by: Sara Nagel; seconded by: Steven Barrows

**Carried**

**APPENDIX A**

**SOURCEWELL PROCUREMENT DEPARTMENT**
**BOARD ITEMS - October 20, 2026**

CONSENT AGENDA ITEMS

**Requesting Board permission to Solicit the following categories:**

- Firearms and Ammunition with Related Supplies and Services
- Microgrid Systems, Services, and Related Solutions
- Pavement & Public Asset Condition Assessment and Analysis Solutions

**Requesting Board permission to Re-Solicit the following categories:**

- Financial Wellness Solutions and Related Services

CONSENT AGENDA ITEMS

**NEW CONTRACTS**

| Supplier Name | Contract Number | Solicitation Title |
|---|---|---|
| All Traffic Solutions | 061626-ATS | Law Enforcement Equipment |
| Ambitec, Inc. dba RTS Tactical | 061626-TACT | Law Enforcement Equipment |
| Courage Tactical, LLC dba CopsPlus | 061626-CPS | Law Enforcement Equipment |
| Emergency Technology dba SoundOff Signal | 061626-SNDO | Law Enforcement Equipment |
| Federal Eastern International, LLC | 061626-FEDE | Law Enforcement Equipment |
| Federal Signal Corporation | 061626-FSC | Law Enforcement Equipment |
| Galls, LLC | 061626-GAL | Law Enforcement Equipment |
| Getac, Inc. | 061626-GET | Law Enforcement Equipment |
| Industrial Strength Industries, LLC | 061626-INDS | Law Enforcement Equipment |
| Joint Force Tactical Ltd. | 061626-JNTF | Law Enforcement Equipment |
| L.N. Curtis & Sons | 061626-LNC | Law Enforcement Equipment |
| Panasonic Connect North America, a Division of Panasonic Corp. | 061626-PNA | Law Enforcement Equipment |
| Rampart USA Corp. | 061626-RMPT | Law Enforcement Equipment |
| Tomahawk Strategic Solutions, LLC | 061626-TOMA | Law Enforcement Equipment |
| Whelen Engineering Company, Inc. | 061626-WHL | Law Enforcement Equipment |
| Witmer Public Safety Group, Inc. | 061626-WTMR | Law Enforcement Equipment |

**CONTRACT EXTENSIONS**

| Supplier Name | Contract Number | Solicitation Title |
|---|---|---|
| Agco Corporation | 082923-AGCO | Ag Tractors with Related Attachments, Accessories, and Supplies |
| Case New Holland | 082923-CNH | Ag Tractors with Related Attachments, Accessories, and Supplies |
| Gold Star Foods | 111621-GSF | Food Products and Distribution for School Food Authorities with Related Supplies, Technology and Services |
| Konica Minolta Business Solutions | 112124-KON | Copiers, Printers, and Multi-Function Devices with Related Supplies, Accessories and Services |
| Case New Holland | 011723-CNH | Heavy Construction Equipment with Related Attachments and Technology |
| Caterpillar, Inc. | 011723-CAT | Heavy Construction Equipment with Related Attachments and Technology |
| Gradall Industries, LLC | 011723-GRD | Heavy Construction Equipment with Related Attachments and Technology |
| John Deere | 011723-JDC | Heavy Construction Equipment with Related Attachments and Technology |
| Volvo | 011723-VCE | Heavy Construction Equipment with Related Attachments and Technology |
| Bobcat/Doosan/Clark Equip. | 020223-CEC | Medium Duty and Compact Construction Equipment with Related Attachments |
| JCB | 020223-JCB | Medium Duty and Compact Construction Equipment with Related Attachments |
| SHI International | 121923-SHI | Technology Products and Services with Related Solutions |
| Advexure | 011223-ADX | Unmanned and Remotely Operated Vehicle Systems with Related Technology and Services |
| ADB Safegate | 110122-ADB | Airport Runway Materials with Related Supplies and Services |
| Panasonic Corp. | 090122-PNA | Law Enforcement Equipment |
| Introba, Inc. | 072822-RBZ | Communication Technology Consulting Services |
| TYMCO | 111522-TYM | Airport Runway Equipment with Related Supplies and Services |
| Personify Health Inc. dba Virgin Pulse, Inc. | 051922-VRG | Wellness Engagement Solutions and Related Services |

**NEW IDIQ CONTRACTS**

| Company Name | Contract Number | Region - Type of Work |
|---|---|---|
| None | | |

**IDIQ CONTRACT EXTENSIONS**

| Company Name | Contract Number | |
|---|---|---|
| The Brewer Garrett Company | OH-R1-HVAC-071124-TBG | |

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|---|---|---|
| The Brewer Garrett Company | OH-R2-HVAC-071124-TBG | |
| The Brewer Garrett Company | OH-R3-HVAC-071124-TBG | |
| The Brewer Garrett Company | OH-R4-HVAC-071124-TBG | |
| The Brewer Garrett Company | OH-R5-HVAC-071124-TBG | |
| Anthony Flooring Company, LLC | OH-R2-F-071124-AFL | |
| Command Roofing Co. | OH-R1-RW-071124-CRC | |
| Command Roofing Co. | OH-R3-RW-071124-CRC | |
| Command Roofing Co. | OH-R4-RW-071124-CRC | |
| The K Company, Inc. | OH-R1-HVAC-071124-TKC | |
| The K Company, Inc. | OH-R2-HVAC-071124-TKC | |
| The K Company, Inc. | OH-R3-HVAC-071124-TKC | |
| The K Company, Inc. | OH-R4-HVAC-071124-TKC | |
| The K Company, Inc. | OH-R5-HVAC-071124-TKC | |
| Armstrong Mechanical Services, Inc. | NC-R3-HVAC-090524-ARM | |
| Armstrong Mechanical Services, Inc. | NC-R2-HVAC-090524-ARM | |
| Armstrong Mechanical Services, Inc. | NC-R3-PLUM-090524-ARM | |
| Armstrong Mechanical Services, Inc. | NC-R2-PLUM-090524-ARM | |
| Brown & Root | NC-R5-GC-090524-KBR | |
| Eastern Corporation | NC-R1-GC-090524-EAST | |
| Eastern Corporation | NC-R4-RW-090524-EAST | |
| Eastern Corporation | NC-R4-GC-090524-EAST | |
| Eastern Corporation | NC-R3-RW-090524-EAST | |
| Eastern Corporation | NC-R3-GC-090524-EAST | |
| Eastern Corporation | NC-R2-RW-090524-EAST | |
| Eastern Corporation | NC-R2-GC-090524-EAST | |
| Eastern Corporation | NC-R1-RW-090524-EAST | |
| Eastern Corporation | NC-R6-RW-090524-EAST | |
| Eastern Corporation | NC-R6-GC-090524-EAST | |
| Eastern Corporation | NC-R5-RW-090524-EAST | |
| Eastern Corporation | NC-R5-GC-090524-EAST | |
| F.H. Paschen, S.N. Nielsen & Associates, LLC | NC-R3-GC-090524-FHP | |
| F.H. Paschen, S.N. Nielsen & Associates, LLC | NC-R2-GC-090524-FHP | |
| F.H. Paschen, S.N. Nielsen & Associates, LLC | NC-R1-GC-090524-FHP | |
| F.H. Paschen, S.N. Nielsen & Associates, LLC | NC-R6-GC-090524-FHP | |
| F.H. Paschen, S.N. Nielsen & Associates, LLC | NC-R5-GC-090524-FHP | |
| F.H. Paschen, S.N. Nielsen & Associates, LLC | NC-R4-GC-090524-FHP | |
| Johnson-Laux Construction, LLC | NC-R3-GC-090524-JLC | |
| Johnson-Laux Construction, LLC | NC-R2-GC-090524-JLC | |
| Johnson-Laux Construction, LLC | NC-R1-GC-090524-JLC | |
| Johnson-Laux Construction, LLC | NC-R6-GC-090524-JLC | |
| Johnson-Laux Construction, LLC | NC-R4-GC-090524-JLC | |
| The Motz Group, LLC | NC-R3-CC-090524-MOTZ | |
| The Motz Group, LLC | NC-R2-CC-090524-MOTZ | |
| The Motz Group, LLC | NC-R1-CC-090524-MOTZ | |
| The Motz Group, LLC | NC-R6-CC-090524-MOTZ | |
| The Motz Group, LLC | NC-R5-CC-090524-MOTZ | |
| The Motz Group, LLC | NC-R4-CC-090524-MOTZ | |
| The Plumbing Shop, Inc., DBA Quick Action Management Group, Inc. | NC-R4-PLUM-090524-QAM | |
| The Plumbing Shop, Inc., DBA Quick Action Management Group, Inc. | NC-R4-E-090524-QAM | |
| The Plumbing Shop, Inc., DBA Quick Action Management Group, Inc. | NC-R3-PLUM-090524-QAM | |
| The Plumbing Shop, Inc., DBA Quick Action Management Group, Inc. | NC-R3-E-090524-QAM | |
| The Plumbing Shop, Inc., DBA Quick Action Management Group, Inc. | NC-R3-CC-090524-QAM | |
| The Plumbing Shop, Inc., DBA Quick Action Management Group, Inc. | NC-R3-HVAC-090524-QAM | |
| The Plumbing Shop, Inc., DBA Quick Action Management Group, Inc. | NC-R2-CC-090524-QAM | |
| The Plumbing Shop, Inc., DBA Quick Action Management Group, Inc. | NC-R2-HVAC-090524-QAM | |
| The Plumbing Shop, Inc., DBA Quick Action Management Group, Inc. | NC-R1-CC-090524-QAM | |
| The Plumbing Shop, Inc., DBA Quick Action Management Group, Inc. | NC-R1-HVAC-090524-QAM | |

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|---|---|---|
| The Plumbing Shop, Inc., DBA Quick Action Management Group, Inc. | NC-R6-CC-090524-QAM | |
| The Plumbing Shop, Inc., DBA Quick Action Management Group, Inc. | NC-R6-HVAC-090524-QAM | |
| The Plumbing Shop, Inc., DBA Quick Action Management Group, Inc. | NC-R5-CC-090524-QAM | |
| The Plumbing Shop, Inc., DBA Quick Action Management Group, Inc. | NC-R5-HVAC-090524-QAM | |
| The Plumbing Shop, Inc., DBA Quick Action Management Group, Inc. | NC-R4-CC-090524-QAM | |
| The Plumbing Shop, Inc., DBA Quick Action Management Group, Inc. | NC-R4-HVAC-090524-QAM | |
| The Plumbing Shop, Inc., DBA Quick Action Management Group, Inc. | NC-R2-PLUM-090524-QAM | |
| The Plumbing Shop, Inc., DBA Quick Action Management Group, Inc. | NC-R2-E-090524-QAM | |
| The Plumbing Shop, Inc., DBA Quick Action Management Group, Inc. | NC-R1-PLUM-090524-QAM | |
| The Plumbing Shop, Inc., DBA Quick Action Management Group, Inc. | NC-R1-E-090524-QAM | |
| The Plumbing Shop, Inc., DBA Quick Action Management Group, Inc. | NC-R6-PLUM-090524-QAM | |
| The Plumbing Shop, Inc., DBA Quick Action Management Group, Inc. | NC-R6-E-090524-QAM | |
| The Plumbing Shop, Inc., DBA Quick Action Management Group, Inc. | NC-R5-PLUM-090524-QAM | |
| The Plumbing Shop, Inc., DBA Quick Action Management Group, Inc. | NC-R5-E-090524-QAM | |