



Minutes for Meeting Book - Tuesday, June 16, 2026 Board of Directors Meeting

Tuesday, June 16, 2026 | 5:15 PM - (GMT-06:00) Central Time (US & Canada)

Sourcewell Headquarters

Attendees:

Greg Zylka, Sharon Thiel, Sara Nagel, Chris Kircher, Doug Dahlberg, Julia Kicker, Steven Barrows, and Shannon Pfeiffer

1. Call to Order by Chair

- 1.1 Determination of Quorum
- 1.2 Welcome Ex-Officio's
- 1.3 Gratitude Reflection

2. Acceptance of the Agenda

- 2.1 Additions/Corrections to the agenda
Recommendation: Approve the agenda as presented.
Moved by: Greg Zylka; seconded by: Doug Dahlberg

Carried

3. Action on the Minutes of Clerk/Treasurer Nagel

- 3.1 Review and Approval of the minutes of the regular board meeting held May 19, 2026.

[Board of Directors - May 19 2026 - Minutes - Html](#)

Recommendation: approve the minutes as presented
Moved by: Sara Nagel; seconded by: Shannon Pfeiffer

Carried

4. Status of #924 Fund by Mike Carlson, Chief Financial Officer

- 4.1 Financial Report of Cash, Revenues, and Expenses
- 4.2 REVISED: Financial Report of Cash, Revenues, and Expenses [June 2026.pdf](#)
- 4.3 FY26.27 Budget

[Resolution FY26.27 Budget 2026 14.docx](#) [FY26.27 Budget - Appendix A \(1\).pdf](#)

Recommendation: Approve the FY26.27 budget as presented.

Moved by: Greg Zylka; seconded by: Steven Barrows

Carried

4.4 First Reading of the Policies

[Policy Change Memo 061626.docx](#) 

[Budget and Planning Policy 071626.docx](#) 

[Investment Policy - 072126 new template.docx](#) 

5. Consideration of Claims by Clerk/Treasurer Nagel

5.1 Review by Nagel and presenting for approval the Check Register, Wire Transfer activity, and Wire Transfer-Employee Expense reimbursements as detailed in the enclosed batch reports.

Recommendation: approve the batch reports as presented

Moved by: Sara Nagel; seconded by: Julia Kicker

Carried

6. Consent Agenda

Recommendation: approve the consent agenda as presented

Moved by: Steven Barrows; seconded by: Greg Zylka

Carried

6.1 Resolution to Approve Solicitation and/or Re-Solicitation of Categories

[Resolution Approve Solicitation 15.docx](#) 

6.2 Resolution to Ratify Cooperative Contracting Awards

[Resolution Ratify cooperative purchasing awards 16.docx](#) 

6.3 [Procurement-Appendix A-June 16, 2026.pdf](#) 

6.4 Education Identity Access Management

[0924-83 2026 EDIAM Board Resolution.pdf](#) 

6.5 [2026 June Personnel Recommendations.pdf](#) 

7. Regional Solutions - Focused Program Update

7.1 A Day in the Life of a Sourcewell Employee Rebecca Hansen

7.2 Regional reinvestment strategy

7.3 Community Bridgemakers

8. Old Business

9. New Business

9.1 [2026 June Annual Employment Contract Recommendation.pdf](#) 

[Current Annual Employment Contract Template.pdf](#) 

[Revised Annual Employment Contract Template.pdf](#) 

Recommendation: Approve the annual employment contract recommendations.

Moved by: Greg Zylka; seconded by: Julia Kicker

Carried

10. Chief Executive Officer Update- Dr. Chad Coauette

10.1 State/National Associations and Partnerships

11. Reports

11.1 Individual Board Member Reports

12. Adjournment

Recommendation: to adjourn at 7:18 p.m.

APPENDIX A

SOURCEWELL PROCUREMENT DEPARTMENT		
BOARD ITEMS - June 16, 2026		
CONSENT AGENDA ITEMS	Requesting Board permission to Solicit the following categories:	
	Commercial Card Programs	
	Requesting Board permission to Re-Solicit the following categories:	
	Fuel Delivery with Related Services	
CONSENT AGENDA ITEMS	Runway Equipment and Specialized Airfield Systems with Related Services	
	NEW CONTRACTS	
	Supplier Name	Contract Number
	HealthSource Solutions, LLC	040226-HSS
		Solicitation Title
		Wellness Program Engagement, Open Enrollment Support and Related Services
	LifeWorks(US) Ltd. dba TELUS Health	040226-LFW
		Wellness Program Engagement, Open Enrollment Support and Related Services
	On the Goga, Inc.	040226-GOGA
		Wellness Program Engagement, Open Enrollment Support and Related Services
	Pier 2 Marketing LLC dba HR flip, LLC	040226-HRF
		Wellness Program Engagement, Open Enrollment Support and Related Services
	SWORD Health, Inc.	040226-SWD
		Wellness Program Engagement, Open Enrollment Support and Related Services
	WebMD Health Services Group, Inc.	040226-WEBMD
		Wellness Program Engagement, Open Enrollment Support and Related Services
	CONTRACT EXTENSIONS	
	Supplier Name	Contract Number
	None	
	NEW IDIQ CONTRACTS	
	Company Name	Contract Number
	None	
	IDIQ CONTRACT EXTENSIONS	
	Company Name	Contract Number
	Albion General Contractors, Inc.	GA-ST-043024-ALB
	Altamaha Building Systems, Inc.	GA-RD-043024-ABSI
	Altamaha Building Systems, Inc.	GA-RC-043024-ABSI
	Altamaha Building Systems, Inc.	GA-RB-043024-ABSI
	Barrett Contracting Group, LLC	GA-ST-043024-BAR
	Bayne Development Group	GA-ST-043024-BDG
	Bent Pine Construction Co.	GA-ST-043024-BPCC
	Brown & Root	GA-RA-043024-KBR
	Buildline, Inc.	GA-RD-043024-BLI
	Buildline, Inc.	GA-RC-043024-BLI
	Buildline, Inc.	GA-RB-043024-BLI
	Buildline, Inc.	GA-RA-043024-BLI
	Centennial Contractors Enterprises, Inc.	GA-RD-043024-CCE
	Centennial Contractors Enterprises, Inc.	GA-RC-043024-CCE
	Centennial Contractors Enterprises, Inc.	GA-RB-043024-CCE
	Centennial Contractors Enterprises, Inc.	GA-RA-043024-CCE
	Darsey Construction, LLC	GA-ST-043024-DAR
	F.H. Paschen, S.N. Nielsen & Associates, LLC	GA-ST-043024-FHP
	Frazier Service Co, Inc.	GA-ST-043024-FSCI
	Greene & Burdette Property Management, LLC	GA-ST-043024-GBP
	HCR Construction, Inc.	GA-RD-043024-HCR
	HCR Construction, Inc.	GA-RC-043024-HCR
	HCR Construction, Inc.	GA-RB-043024-HCR
	HCR Construction, Inc.	GA-RA-043024-HCR
	Jewel of the South	GA-ST-043024-JOS
	JOC Construction	GA-ST-043024-LRI
	Johnson-Laux Construction, LLC	GA-ST-043024-JLC
	Lefko Development Inc dba Lefko Construction	GA-RA-043024-LDI
	Lichty Commercial Construction, Inc.	GA-RB-043024-LIY
	Lichty Commercial Construction, Inc.	GA-RA-043024-LIY
	Lynn Construction Contracting, Inc.	GA-RD-043024-LYN
	Mahogany Interiors, LLC	GA-ST-043024-MIL
	MSAB, LLC	GA-RD-043024-MSAB
	MSAB, LLC	GA-RC-043024-MSAB
	MSAB, LLC	GA-RB-043024-MSAB
	MSAB, LLC	GA-RA-043024-MSAB
	Osprey Management, LLC	GA-ST-043024-OML
	Paryani Construction	GA-RA-043024-PAR

APPENDIX A Continued

Prime Contractors, Inc.	GA-ST-043024-PCI	
Public Facilities & Services, Inc.	GA-RD-043024-PFS	
Public Facilities & Services, Inc.	GA-RA-043024-PFS	
Rowe Construction, Inc.	GA-RD-043024-ROWE	
Rubio and Son Interiors, Inc.	GA-RB-043024-RSI	
Rubio and Son Interiors, Inc.	GA-RA-043024-RSI	
SoCo Contracting Company, Inc.	GA-RA-043024-SOCO	
The Plumbing Shop, Inc, DBA Quick Action Management Group, Inc.	GA-RD-043024-QAM	
The Plumbing Shop, Inc, DBA Quick Action Management Group, Inc.	GA-RC-043024-QAM	
The Plumbing Shop, Inc, DBA Quick Action Management Group, Inc.	GA-RB-043024-QAM	
The Plumbing Shop, Inc, DBA Quick Action Management Group, Inc.	GA-RA-043024-QAM	
The Polote Corporation	GA-ST-043024-TPC	
TillCo Construction, Inc.	GA-RD-043024-TILL	
TillCo Construction, Inc.	GA-RC-043024-TILL	
TillCo Construction, Inc.	GA-RB-043024-TILL	
TillCo Construction, Inc.	GA-RA-043024-TILL	
Ward Humphrey, Inc.	GA-ST-043024-WHI	