



Minutes for Meeting Book - Tuesday, May 19, 2026 Board of Directors Meeting

Tuesday, May 19, 2026 | 5:15 PM - (GMT-06:00) Central Time (US & Canada)

Sourcewell Headquarters

Attendees:

Greg Zylka, Sharon Thiel, Sara Nagel, Chris Kircher, Doug Dahlberg, Julia Kicker, Steven Barrows, and Shannon Pfeiffer

1. Call to Order by Chair Thiel

- 1.1 Determination of Quorum
- 1.2 Welcome Ex-Officio's
- 1.3 Gratitude Reflection

2. Acceptance of the Agenda

- 2.1 Additions/Corrections to the agenda
Recommendation: Approve the agenda as presented.
Moved by: Greg Zylka; seconded by: Steven Barrows

Carried

3. Action on the Minutes of Clerk/Treasurer Nagel

- 3.1 Review and Approval of the minutes of the regular board meeting.
[Board of Directors - Apr 16 2026 - Minutes - Html](#) 
Recommendation: approve the minutes as presented
Moved by: Sara Nagel; seconded by: Doug Dahlberg

Carried

4. Status of #924 Fund by Mike Carlson, Chief Financial Officer

- 4.1 Financial Report of Cash, Revenues, and Expenses [May 2026.pdf](#) 
- 4.2 Market Intelligence
 - Robb Reid, Chief Revenue Officer

5. Consideration of Claims by Clerk/Treasurer Nagel

- 5.1 Review by Nagel and presenting for approval the Check Register, Wire Transfer activity, and Wire Transfer-Employee Expense reimbursements as detailed in the enclosed batch reports.

Recommendation: approve the batch reports as presented
Moved by: Sara Nagel; seconded by: Greg Zylka

Carried

6. Consent Agenda

Recommendation: approve the consent agenda as presented
Moved by: Doug Dahlberg; seconded by: Steven Barrows

Carried

- 6.1 Resolution to Approve Solicitation and/or Re-Solicitation of Categories

[Resolution Approve Solicitation 11.docx](#) 

- 6.2 Resolution to Ratify Cooperative Contracting Awards

[Resolution Ratify cooperative purchasing awards 12.docx](#) 

- 6.3 [Procurement-Appendix A-May 19, 2026.pdf](#) 

- 6.4 [2026 May Personnel Recommendations.pdf](#) 

7. Enterprise Solutions - Focused Program Update

- 7.1 A Day in the Life of a Sourcewell Employee Abby Boggs-Johnson

- 7.2 Hub of Solutions

8. Old Business

- 8.1 CEO Contract Addendum

- Jen Roelke, CTCO

Recommendation: Approve the CEO Contract Addendum.

Moved by: Doug Dahlberg; seconded by: Greg Zylka

Carried

9. New Business

- 9.1 1st reading of FY26.27 Budget

- Mike Carlson, CFO

- 9.2 FY26.27 Incentive Metrics

- Jen Roelke, CTCO

[Organizational Incentive Plan Overview FY26.27 - Copy.docx](#) 

[Organizational Incentive Plan Overview Addendum FY26.27 - Copy.docx](#) 

Recommendation: Approve the FY26.27 Incentive Plan

Moved by: Shannon Pfeiffer; seconded by: Sara Nagel

Carried

10. Chief Executive Officer Update- Dr. Chad Coauette

10.1 State/National Associations and Partnerships

11. Reports

11.1 Individual Board Member Reports

12. Adjournment

Recommendation: to adjourn at 8:05 p.m.

Moved by: Chris Kircher; seconded by: Greg Zylka

Carried

APPENDIX A

SOURCEWELL PROCUREMENT DEPARTMENT BOARD ITEMS - May 19, 2026		
CONSENT AGENDA ITEMS	Requesting Board permission to Solicit the following categories:	
	Fencing Materials with Related Products and Services	
	Swimming Pool Renovation and Repair with Related Equipment, Supplies, and Services	
	Requesting Board permission to Re-Solicit the following categories:	
	Airfield Runway Materials, Services, and Related Solutions	
CONSENT AGENDA ITEMS	Indefinite Delivery Indefinite Quantity Construction - Illinois	
	Food Products and Distribution for School Food Authorities with Related Supplies, Technology, and Services	
	NEW CONTRACTS	
	Supplier Name	Contract Number
	Solicitation Title	
	Flowbird America, Inc. dba Parkeon, Inc.	010726-FLOW
	Transportation Services Payment Solutions	
	Jawnt, Inc.	010726-JAWN
	Transportation Services Payment Solutions	
	Masabi, LLC	010726-MASI
	Transportation Services Payment Solutions	
	Matawan Mobility LLC dba Ubitransport, Inc.	010726-MATA
	Transportation Services Payment Solutions	
	Transit Technologies, LLC dba TT FASTER, LLC dba FASTER	010726-FAST
	Transportation Services Payment Solutions	
	Asset Solutions	
	Usio, Inc.	010726-USIO
	Transportation Services Payment Solutions	
	Air Purifiers, Inc.	120925-AIRP
	Vehicle Exhaust Removal and Filtering Systems	
	Jobbers Equipment Warehouse, Inc.	120925-JOBB
	Vehicle Exhaust Removal and Filtering Systems	
	Plymovent Corporation	120925-PLMT
	Vehicle Exhaust Removal and Filtering Systems	
	Rossman Enterprises, Inc. dba MagneGrip	120925-ROSS
	Vehicle Exhaust Removal and Filtering Systems	
	Astec Industries, Inc.	022626-ATE
	Roadway Paving Equipment	
	BOMAG Americas, Inc.	022626-BAI
	Roadway Paving Equipment	
	Caterpillar, Inc.	022626-CAT
	Roadway Paving Equipment	
	Dynapac North America, LLC	022626-DYN
	Roadway Paving Equipment	
	LeeBoy, Inc.	022626-VTL
	Roadway Paving Equipment	
	SAKAI America, Inc.	022626-SAK
	Roadway Paving Equipment	
	Weiler, Inc.	022626-WLR
	Roadway Paving Equipment	
	Wirtgen America, Inc.	022626-WAI
	Roadway Paving Equipment	
	Commercial Vehicle Leasing, LLC dba D&M Leasing	112025-CVL
	Fleet Leasing and Vehicle Management Services	
	Curbo, Inc. dba Roam Auto Sales & Leasing	112025-ROA
	Fleet Leasing and Vehicle Management Services	
	Doering Leasing Co. dba Doering Fleet Management	112025-DOE
	Fleet Leasing and Vehicle Management Services	
	Element Fleet Corporation	112025-ELF
	Fleet Leasing and Vehicle Management Services	
	Enterprise Fleet Management, Inc.	112025-EFM
	Fleet Leasing and Vehicle Management Services	
	Merchants Automotive Group, LLC dba Merchants Fleet Management	112025-MAG
	Fleet Leasing and Vehicle Management Services	
	CONTRACT EXTENSIONS	
	Supplier Name	Contract Number
	Solicitation Title	
	22nd Century Technologies, Inc.	071321-CEN
	IT Managed Service and Staff Augmentation Solutions	
	CDW Government, LLC	071321-CDW
	IT Managed Service and Staff Augmentation Solutions	
	Computer Aid, Inc.	071321-CAI
	IT Managed Service and Staff Augmentation Solutions	
	Infojini, Inc.	071321-INF
	IT Managed Service and Staff Augmentation Solutions	
	Judge Technical Services, Inc.	071321-JDG
	IT Managed Service and Staff Augmentation Solutions	
	BMG LoansAtWork, Inc.	031623-BMG
	Employee Financial Wellness Programming and Related Employer-Sponsored Financial Solutions	
	Genuine Parts Company dba NAPA Integrated Business Solutions	110520-GPC
	Fleet and Facility Related Vendor Managed Inventory and Logistics Management Solutions	
	NEW IDIQ CONTRACTS	
	Company Name	Contract Number
	Region - Type of Work	
	None	
	IDIQ CONTRACT EXTENSIONS	
	Company Name	Contract Number
	None	